

## **Admission Requirements and Entry Placement Policy**

### **ELICOS – English Language**

There are no formal academic entrance requirements for the study of General English programs at Holmes, however all students are required to sit an entry test on arrival at the campus. The entry test is used to determine the appropriate class and to assess the needs of the student.

Students wishing to enrol in English for Academic Purposes (EAP), Business English, Exam Preparation (IELTS) or Cambridge Examination (PET, FCE, CAE) will be required to sit an entry test to assess their suitability prior to being accepted into the course. This test can be taken prior to arrival in Australia or on campus.

### **GENERAL ENTRANCE REQUIREMENTS FOR OVERSEAS STUDENTS**

In addition to the specific requirements for each course as determined above international students must also meet the following requirements.

The student is bona fide or genuine student who:

- Seeks temporary entry to Australia and will abide by visa conditions
- Is a genuine applicant for entry and stay in Australia as a student
- Is of good character
- Is of sound health
- Has sufficient funds to support themselves and members of their family unit in Australia, for the duration of their course
- Is willing to pay overseas student health cover

Students from some countries may need to undergo a Pre-Visa assessment before they forward tuition fees. Holmes Institute is unable to confirm an offer to such students without a PVA.

At the time of enrolment, it is imperative that the student provides documentation to prove that the student meets Holmes' Entry Requirements and the General Conditions as stated above.

Students will be asked for documentation to prove or verify

- English level relevant to their proposed program of study;
- Academic entry requirement;
- If the student has studied in Australia previously they must have:
  - Proof that they have met the previous course requirements
  - A satisfactory attendance certificate for the duration of their study
  - Evidence that all fees were paid for that course
- If the student has not completed the previous course studied in Australia a release letter must be

obtained from the previous provider;

- The student falls within DHA guidelines for onshore students and the appropriate visa conditions;
- The student has read and understands Holmes Institute's terms and conditions of enrolment.

## **ENTRY PLACEMENT TESTING**

### **Initial placement at commencement of studies**

New learners will complete a multiple-choice grammar and vocabulary test and have a face to face interview with either a member of academic staff or a trained member of student services staff using an interview schedule derived from the British Council/Equals Core Curriculum Inventory and the CEFR. In cases of doubt, an opinion is sought from academic management as to the most appropriate placement. Additionally, learners wishing to join courses preparing for an examination complete a piece of writing and have an interview with an academic manager.

Placement is monitored by the Programme Manager in consultation with class teachers and any issues discussed at regular teachers' meetings.

### **Pathway to Higher Education**

For ELICOS students on a Holmes pathway, in addition to successful completion of the English For Academic Purposes course, students are also required to demonstrate their readiness for higher education through the Holmes Entry Placement Test (EPT).

This test is designed using IELTS preparation testing materials and assesses both the academic reading and writing skills of the student. The EPT is marked according to IELTS rubrics, by senior academic staff and each test is moderated to ensure results are accurate and valid.