



# **Information for Intending Students**

# Contents

<b>Contents</b> .....	<b>2</b>
<b>IMPORTANT NOTE</b> .....	<b>4</b>
<b>Courses Available at OHC</b> .....	<b>4</b>
<b>Entrance Requirements</b> .....	<b>4</b>
General Entrance requirements for overseas students .....	4
<b>Modes of Study and Assessment Methods</b> .....	<b>5</b>
<b>Complaints and Appeals</b> .....	<b>5</b>
<b>Facilities at OHC</b> .....	<b>6</b>
Resource Centres .....	6
Computer Networks .....	6
Student Access .....	6
Audio-visual Equipment.....	6
Student Lounges .....	6
Resources.....	6
Acquisition Program .....	7
<b>Applying for Admission to OHC</b> .....	<b>8</b>
International Students .....	8
All students .....	8
Complete Application Form.....	8
Letter of Offer.....	8
Obtain your “Confirmation of Enrolment” .....	8
Apply for Your Visa .....	8
When You Get Your Visa .....	8
Overseas Student Health Cover .....	8
<b>Course Dates and Fees</b> .....	<b>9</b>
<b>Refunds</b> .....	<b>9</b>
<b>On Your First Day at OHC</b> .....	<b>9</b>
<b>Student Obligations</b> .....	<b>10</b>
Attendance .....	10
Appropriate Conduct .....	10
<b>Advice and Guidance Services</b> .....	<b>10</b>
Academic .....	10
Personal / Social .....	11
Homestay.....	11
Medical and other personal problems.....	11
Emergency .....	11
Academic Advice.....	11
Social Program .....	11
Privacy Policy .....	11
<b>International students under the age of 18 years (Welfare and Accommodation)</b> .....	<b>11</b>
<b>Living in Australia</b> .....	<b>12</b>
Melbourne .....	12
Sydney .....	13
Brisbane .....	13
Gold Coast .....	13
Cairns .....	13
Weather .....	13
World Times .....	14
<b>Accommodation</b> .....	<b>15</b>
Homestay.....	15
Hostels & Guest Houses – Temporary Accommodation .....	15
Lease and Shared Accommodation.....	15

Reception Services.....	15
Cost of Living.....	15
<b>Health and Laws .....</b>	<b>16</b>
Overseas Student Health Cover - (OSHC).....	16
School-Aged Dependents.....	16
Driving in Australia.....	16
Policies and Procedures for International Students.....	16
Australian Laws.....	16
<b>List of Helpful Websites .....</b>	<b>17</b>
<b>Contact Details .....</b>	<b>18</b>

## IMPORTANT NOTE

For the latest Policy documents relating to studying at OHC, please refer to the OHC website at [www.ohcenglish.com](http://www.ohcenglish.com) under 'student life.'

## Courses Available at OHC

- ❖ General English (1-48 weeks)
- ❖ High School Preparation (1-48 weeks)
- ❖ English for Academic Purposes (12 weeks)
- ❖ Exam Preparation (IELTS)
- ❖ Cambridge Examination Preparation Courses (FCE, CAE) (12weeks)
- ❖ Business English (12 weeks)

## Entrance Requirements

There are no formal academic entrance requirements for the study of General English programs at OHC, however all students are required to sit an entry test on arrival at the campus. The entry test is used to determine the appropriate class and to assess the needs of the student.

Students wishing to enrol in English for Academic Purposes (EAP), English for Business Purposes (EBP), IELTS or Cambridge Examination (FCE, CAE, & CPE) will be required to sit an entry test to assess their suitability prior to being accepted into the course. This test can be taken prior to arrival in Australia or on campus.

### General Entrance requirements for overseas students

In addition to the specific requirements for each course as determined above, international students must also meet the following requirements.

The student is bona fide or genuine if the student:

- ❖ Seeks temporary entry to Australia and will abide by visa conditions;
- ❖ Is a genuine applicant for entry and stay in Australia as a student;
- ❖ Is of good character;
- ❖ Is of sound health;
- ❖ Has sufficient funds to support themselves and members of their family unit in Australia, for the duration of their course;
- ❖ Must have overseas student health cover.

Students from some countries may need to undergo a Pre-Visa Assessment (PVA) before they forward tuition fees. OHC is unable to confirm an offer to such students without a PVA.

At the time of enrolment, it is imperative that the student provides documentation to prove that the student meets OHC Entry Requirements and the General Conditions as stated above.

### ***Students will be asked for documentation to prove or verify***

- ❖ If the student has studied in Australia previously they must have:
- ❖ Proof that they have met the previous course requirements;

- ❖ A satisfactory attendance certificate for the duration of their study;
- ❖ Evidence that all fees were paid for that course.
- ❖ If the student has not completed the previous course studied in Australia a release letter must be obtained from the previous provider;
- ❖ The student falls within Department of Home Affairs guidelines for onshore students and the appropriate visa conditions;
- ❖ The student has read and understands OHC terms and conditions of enrolment.

## **Modes of Study and Assessment Methods**

- ❖ The OHC English Language programs are delivered using a modern, communicative approach. Students are encouraged to speak in class and not to be concerned about making mistakes as they are part of learning. The goal is for students to be confident communicators.
- ❖ Most classes have a course book as the basis of class activity. Students are required to pay a materials fee prior to enrolment and will be provided with the relevant course book for their course and level.
- ❖ Adult English classes have a minimum of 20 scheduled contact hours per week. High School Preparation courses have a minimum of 25 scheduled hours per week.
- ❖ Students are tested on arrival and placed in a class appropriate to their ability. Teachers will test their classes at the end of each four week period. After these progress tests the classes are re-organised and those who have passed their tests and whose performance and participation throughout the cycle has been good move to the next level. Each of the six levels of General English at OHC takes approximately twelve weeks to complete. High School Preparation follows a term schedule with mid-term and end of term assessments and reports.

## **Complaints and Appeals**

OHC has an established, fair, objective and accessible dispute resolution procedure that aims to resolve grievances effectively, locally and with a spirit of conciliation. For further information about the Complaints and Appeals process at OHC please refer to the OHC website at [www.ohcenglish.com](http://www.ohcenglish.com) under 'student life.'

## Facilities at OHC

All OHC campuses are located in the central business district. All classrooms are air-conditioned and modern, with up to date facilities and resources available to students.

### Resource Centres

Equipped with excellent selections of textbooks, tapes and videos, magazines and periodicals, newspapers and student photocopy facilities. Computer facilities are open to students from 8:00 am until 6:00 pm most days.

### Computer Networks

All OHC campuses have industrial-strength wireless networks available to staff and students. A secure 802.1A RADIUS authenticated wireless network is available throughout all five campuses. Internet access is available via a 20MB DSL Content Filtered Link. There is a private 10MB Ethernet-over-copper link joining Melbourne and Sydney campuses with 6 MB links connecting Brisbane, Cairns and Gold Coast to Melbourne.

### Student Access

Printing facilities are available to students via a Centralised Print Quote System.

OHC has increasingly shifted to a wireless environment in recent years and whilst fixed line computers are available on all campuses, it is expected that students will have a portable device e.g a laptop or iPad, with them at all times. A senior IT specialist oversees the ICT environment nationally and dedicated IT support specialists are available on all campuses. Wireless connectivity is of paramount importance to the institute's ICT environment and special care is dedicated to its maintenance.

### Audio-visual Equipment

All campuses are equipped with DVD, Data Projectors and wireless internet access.

### Student Lounges

Comfortable areas within the building for students to relax, meet others, and converse in English. Also a place to find information on social activities, rooms available to rent or share, etc.

### Resources

OHC has dedicated library facilities at all campuses. The institute strives to provide library services according to the following policy:

- ❖ Provide students and staff with a diversity of quality information resources and a high standard of customer service;
- ❖ Ensure library services and resources are relevant to the needs of all students and staff;
- ❖ Support the information literacy of all students;
- ❖ Provide training in the use of library and information services and resources where necessary;
- ❖ Ensure library resources are clearly labelled and organized so that they are easy to find and use;
- ❖ Ensure that where practical, library systems and processes are uniform across all OHC resource centres in Australia;
- ❖ Fully catalogue library resources using the Bookmark library automation system, Dewey decimal classification (DDC) and Library of Congress Unit Headings.

## **Acquisition Program**

An extensive program of acquisition is ongoing to ensure that the OHC Institute Resource Centres (HIRC) offer adequate resources for the increasing number of students and the expanded program offerings. OHC recognises the need to provide a level of support resources for staff and students as would be expected in a quality ELICOS provider.

Resources are assessed and acquired on the basis of their relevance to the course, their quality, depth and currency. OHC's Resource Centre provide a diverse range of resources to support the delivery of the courses and to enhance the skill level of both staff and students.

Services provided by the OHC Resource Centre includes:

- ❖ Access to books and journals;
- ❖ Access to electronic information resources;
- ❖ Borrowing and photocopying facilities;
- ❖ Study and computer facilities;
- ❖ Study skills and English language support materials;
- ❖ Assistance in the use of the above services.

All OHC campuses are accessible for people with a disability.

# Applying for Admission to OHC

## **International Students**

### ***Decide the Length of Your Study***

You need a student visa if you wish to study in Australia for over 3 months. If your intended stay in Australia is 3 months or less you may apply for a short stay visa. For periods of study greater than 3 months a Student (Temporary) Visa is required by non-Australian residents and is granted only if they enrol in a registered, full-time course in Australia. All courses for international students must be registered with the Australian Government. For further information, refer to the following websites:

<https://www.studyinaustralia.gov.au/> <https://www.homeaffairs.gov.au/trav/stud>

## **All students**

### ***Complete Application Form***

Complete all of the details on the application form and forward to the International Office. Be sure to include any supporting documentation with your enrolment. Application form available at <https://www.ohcenglish.com/>

### **Letter of Offer**

Your application for entry to a study program at OHC will be assessed by the Manager of the International Office, in conjunction with the academic program manager. If your application for submission is successful, OHC will make an offer to you for a study place via a Letter of Offer. To accept the offer, you will need to sign and return the offer acceptance with the required deposit. Further, depending on your nationality, you may also need to apply for Pre-Visa Assessment (PVA), which will require a valid Letter of Offer.

### **Obtain your “Confirmation of Enrolment”**

You will need to accept the offer by signing and returning the Acceptance of Offer and pay your deposit in order to obtain your Confirmation of Enrolment (CoE) from OHC.

### **Apply for Your Visa**

Once you have a valid CoE you can begin the visa application process. You will need to contact the Australian Embassy or Mission in your country. Some countries allow you to apply for your visa on-line using the e-Visa function.

**Note:** The Australian Education Centre, Australian Diplomatic Mission or a recognised education agent can give you advice and assistance in preparing your application. You may be asked to have a medical examination as part of the visa process. Special forms will be provided for the doctor to complete.

### **When You Get Your Visa**

When your visa is granted, you can finalise your travel arrangements to Australia. If you have requested Airport Reception and Homestay, you will need to advise us of your arrival details so that we can confirm your reception service and advise your homestay family when your will be arriving. You will receive an email with the confirmation details and an airport map so that you know where to meet us when you clear customs.

### **Overseas Student Health Cover**

As an International Student, it is a condition of your student visa that you have Overseas Student Health Cover (OSHC) for the entire duration of your stay in Australia. OSHC gives you access to out-of-hospital and in-hospital medical services to help maintain your health and to provide treatment in the event of an accident.



## Course Dates and Fees

Please refer to <https://www.ohcenglish.com/> to view current course dates and fees.

### International students:

Students will receive an offer letter detailing all fees relevant to the course/s applied for. Payment of a deposit is required prior to the issue of an Electronic Confirmation of Enrolment (CoE). For students on packaged courses with consecutive CoEs the second and subsequent CoEs will incur a \$1,500 non-refundable deposit.

OHC reserves the right to alter fees at any time. Students will however be notified of any changes affecting their courses. Fees may increase annually during a student's course. Students are required to pay the increased fee unless they have paid fees in full or have paid for the year ahead. Fees will generally not increase more than 5% per year.

## Refunds

OHC Refund Policy is clearly outlined in the Letter of Offer and Offer and Acceptance Form given to prospective students. The Refund Policy is also publically available on the OHC website at [www.ohcenglish.com](http://www.ohcenglish.com) under 'Student life.'

## On Your First Day at OHC

Students should bring their passport and a passport photo to Orientation Day. Orientation is generally held a week prior to the commencement of studies. You will be advised of your Orientation day at the time of enrolment. Orientation day generally includes the following:

- ❖ Welcome address;
- ❖ Introduction to OHC staff;
- ❖ Completion of relevant personal and medical forms;
- ❖ Outline of course and study expectation;
- ❖ English assessment to determine your level;
- ❖ Explanation of OHC policies and procedures,
- ❖ Information about staying safe whilst in Australia as well as information about work rights;
- ❖ Tour of the campus and the city.

## Student Obligations

### Attendance

For English language programs good attendance is essential. International students whose attendance falls below 80% students are at risk of being reported to the relevant government department for not meeting visa conditions. For more information, please read OHC's Course Progress and Attendance Policy at [www.ohcenglish.com](http://www.ohcenglish.com) under 'student life.'

If you are having difficulty with any part of your course or are finding it difficult to settle into life in Australia, you are encouraged to see a student adviser as soon as you are experiencing difficulties. We are here to help you!

### Appropriate Conduct

Students must not engage in any conduct that is:

- ❖ Damaging to other persons pursuing their studies, research, duties or lawful activities at OHC; or
- ❖ Detrimental to the operation or property of the College; or
- ❖ Contravenes federal, state or local law; or
- ❖ Otherwise deemed to be inappropriate.

Inappropriate conduct includes, but is not limited to:

- ❖ Disrupting any teaching, study, assessment or research activities or the administration of OHC;
- ❖ Obstructing any officer or employee of the College in the performance of his or her duties;
- ❖ Damaging or wrongfully dealing with any property, including intellectual property belonging to OHC;
- ❖ Knowingly withholding relevant information or furnishing false or misleading information for purposes connected with academic progression or enrolment or proposed enrolment as a student;
- ❖ Threatening, intimidating or disorderly behaviour;
- ❖ Endangering the health or safety of a person;
- ❖ Compromising the privacy of an individual;
- ❖ Compromising the confidentiality of information.

All allegations of inappropriate conduct received shall be dealt with in accordance with OHC Institute Policies & Procedures available on OHC website at [www.ohcenglish.com](http://www.ohcenglish.com) under 'student life.'

## Advice and Guidance Services

OHC staff are at hand to discuss and advise on academic and personal issues. Advice, guidance and support services provided by OHC at no extra cost to the student. Support interviews are usually provided in English unless there is communication difficulty or the student finds it more comfortable in his or her own language. In most cases, students can speak directly to the Head of Department or Campus Manager if necessary. Where necessary, OHC will provide details of external counselling and support services, which may involve cost to the student. OHC will let students know if there is likely to be a cost incurred.

### Academic

Each student's academic performance is regularly reviewed by the Academic Manager. Students are welcome to make an appointment at any time to discuss their progress with the Academic Manager or

with Academic Mentors.

### **Personal / Social**

Each campus has a Student Services/Administration Office where students can seek information or assistance open weekdays during office hours. On weekends, after office hours and/ or in the event of an emergency, students can call the 24-hour emergency number (provided to students during Orientation, on the website and in the Critical Incident Policy) The Contact details are also listed by campus in this brochure.

### **Homestay**

Satisfaction with student homestay is formally checked by the college homestay officer on arrival and thereafter every four weeks. If students are not happy with their homestay (for whatever reason), OHC attempts to implement a 'customer is always right' policy. Homestay will be changed as quickly as possible. Our accommodation officers are available any weekday the college is open to assist.

### **Medical and other personal problems**

Each campus keeps a list of medical professionals in the vicinity, this information is also available in the Student Handbook provided to each student. If students have medical concerns whilst on campus they should inform Student Services who will assist them in finding a doctor. OHC will also refer students to other professionals as necessary.

### **Emergency**

Each OHC Campus maintains a 24-hour emergency contact service: you will be given a 24- hour contact number at Orientation. Staff are always on hand to help deal with a range of problems and difficulties you might encounter.

### **Academic Advice**

Students can make appointments with senior teaching and student services staff to discuss their academic progress and career path. OHC staff are always available to help and advise students.

### **Social Program**

Social activities are held during the week and on weekends. The campus organises whole-school parties, BBQs and excursions for students. Activities range from cultural and sightseeing events, to dinners, excursions and sports outings. The activities vary from city to city, and allow students to enjoy the social scene and learn about Australia.

### **Privacy Policy**

OHC is firmly committed to privacy. Our enrolment process requires applicants to give us contact information (e.g. name address, e-mail etc). OHC's database is private and confidential. The database (including personal details) is for the sole use of the College. Personal data and information gathered for the creation of the database will not be passed to a third party unless it is necessary to pass on this information in order to provide a service that you have asked us to provide. We sometimes use customer information for commercial reasons and information may be made available to Commonwealth and State agencies and the Fund Manager of the Tuition Protection Service (TPS).

## **International students under the age of 18 years (Welfare and Accommodation)**

OHC Institute welcomes international students under the age of 18 years. When you enter Australia on a student visa before your 18th birthday, you must have appropriate accommodation, support and welfare

arrangements in place as required by the Department of Home Affairs (DHA). Please refer to OHC's policy on the Management of Student U18 on the OHC website at [www.ohcenglish.com](http://www.ohcenglish.com) under 'student life.'

**U18 students have 2 main accommodation and welfare choices, these are:**

**a) Live with a parent, guardian or eligible relative**

You will need to apply to the Australian Government if you intend to live your parent/guardian or a DHA approved eligible relative while studying. This person will require a valid visa to stay with you in Australia and must:

- ❖ have enough money to support you and themselves during their stay
- ❖ be able to provide accommodation and other support
- ❖ be at least 21 years of age.

**OR**

**b) Live in OHC-approved accommodation**

If you will not be living with a parent, guardian or eligible relative, you must apply to live in OHC-approved accommodation. OHC will only approve accommodation and welfare (caregiver) arrangements that meet the standards and guidelines outlined in the National Code (2018) Standard 5. **Please let your agent or OHC know if you would like Homestay arranged for you.**

Under 18 students should note they cannot enter Australia before the commencement of welfare arrangements. This is a student visa condition. Under 18 students must also stay in approved accommodation and have care arrangements in place until they turn 18, including any period of non-enrolment.

For further information about accommodation and welfare requirements for international students under the age of 18, please visit the Department of Home Affairs website.

## **Living in Australia**

OHC is part of the larger Holmes Education Group which has been a leader in the provision of Australian education for almost fifty years. During this time the company has had an impressive record as a private provider of high quality business and language training to both Australian and international students. 100% Australian owned, Holmes is proud to be one of the largest and most well regarded private educational institutions in Australia. OHC has the unique advantage of being able to offer students the opportunity to participate in the 'whole' Australian experience with campuses located in Melbourne, Sydney, Brisbane, Gold Coast and Cairns.

### **Melbourne**

Melbourne – elegant, European, wealthy, conservative – is internationally recognised as the world's most liveable city. Melbourne can boast the best restaurant and cafe society in the Southern Hemisphere, the home of major cultural events and considered the sporting capital of Australia.

A four season climate, the greatest concentration of research and technology universities in Australasia and the business centre of the nation, all make Melbourne the most wonderful of experiences. Visit - <http://www.visitvictoria.com/>

## Sydney

Sydney – famous for its wonderful harbour – is arguably the most exciting place to be in the Southern Hemisphere, and is definitely one of the great cities of the world.

It is fast moving, cosmopolitan, multicultural, a place that appears to have no boundaries. Art, science, commerce and sport all flourish here, making Sydney Australia's hub for tourism, learning and cultural activity. Visit - <http://www.visitnsw.com.au/>

## Brisbane

Brisbane – capital city of the 'Sunshine State' is a fabulous place to study English. The living is easy in Brisbane and its friendly homestay families and helpful citizens really know how to make an international student feel at home.

The short Brisbane winter means you don't need heavy clothing and the excellent weather makes Brisbane and surrounding districts an excellent place for sightseeing and having fun. OHC modern Brisbane campus is located in the City CBD, just minutes from buses, trains and ferries. Study English and then take a Business or University course and experience life in Australia's fastest growing city. Visit - <http://www.ourbrisbane.com/>

## Gold Coast

The Gold Coast – five minutes from paradise – is situated one and a half-hour south of Brisbane in Queensland. The city has stunning beaches, sun, action, cafes and restaurants.

The Gold Coast experiences life to the fullest. Studying in cosmopolitan Broadbeach comes as near to learning in paradise as you can get, with only metres to the beach and a host of Gold Coast activities. Visit - <http://www.goldcoasttourism.com.au/>

## Cairns

Cairns – a tropical climate, the magic of Far North Queensland, the Great Barrier Reef and World Heritage rainforest parklands – all make Cairns a unique choice for students who want to seek the most out of life and witness a unique environment. Cairns offer an unrivalled opportunity to experience tropical Australia, alongside magnificent sun drenched beaches and non-stop action. Why not add adventure to your Australian study experience? Visit - <http://www.cairns.qld.gov.au/tourism/>

## Weather

Nearly a third of Australia is in the tropics and the rest is in the Temperate Zone. Summer is from December to February; autumn from March to May; winter from June to August; and spring from September to November.

### *General Climatic conditions:*

- ❖ **Sydney** – warm summer, cool winter with an average summer temperature of 26 degrees – occasionally up to 35 degrees and an average winter temperature of 17 degrees;
- ❖ **Melbourne** – warm summer, cool winter with and average summer temperature of 25 degrees - occasionally up to 40 and an average winter temperature 14 degrees;
- ❖ **Gold Coast** – warm humid summer with an average summer temperature 28 degrees and an average winter temperature 21 degrees;

- ❖ **Brisbane** – warm humid summer with an average summer temperature 29 degrees and an average winter temperature 20 degrees;
- ❖ **Cairns** – hot humid summer with an average summer temperature of 30 degrees and an average winter temperature 25 degrees.  
For weather information visit - <http://www.bom.gov.au>

## **World Times**

Australian Eastern Standard Time is GMT plus 10 hours. From the end of October until the middle of March, NSW and Victoria change to Daylight Saving time, which is when we move the clocks forward 1 hour making it GMT plus 11 hours.

For world times visit - <http://www.timeanddate.com/worldclock/>

## Accommodation

### Homestay

Our most popular type of accommodation is homestay. OHC can arrange Homestay accommodation in Sydney, Melbourne, Brisbane, Gold Coast, and Cairns. OHC highly recommends that students visiting Australia for the first time stay in an Australian home. It is an excellent way to settle into the country and improve your English. Homestay is a wonderful opportunity for the student to live with, and become part of an Australian family.

Most Australian families live in suburbs surrounding the city and so students usually can expect to travel at least 20 to 45 minutes to school each way.

OHC has developed a wide network of friendly and supportive Australian families who form our homestay program.

While in a homestay, the student is a member of the family. They will be expected to spend some time with the family and possibly complete some small tasks around the house. It is not a hotel! In the same way, the host family will include the student in its daily and weekend activities, and treat them like a son or daughter.

### Hostels & Guest Houses – Temporary Accommodation

Available from A\$25 per day to A\$400 per week. Prices depend on if meals are served or if there are kitchen facilities, and on whether the students share a room. This can be arranged by OHC before your arrival with the payment of the Accommodation Placement Fee.

### Lease and Shared Accommodation

It is important to consider the full range of costs and responsibilities with leased accommodation. The demand is usually high and ranges generally from AUD80 – AUD 550 per week unfurnished or AUD100 – AUD600 per week furnished depending on the size, condition and location of the house/apartment. Shared accommodation also varies greatly in price. OHC will provide assistance in helping you find this accommodation once you have arrived.

### Reception Services

If you would like us to meet you when you arrive in Australia, please let us know when you enrol. There is a cost involved with this. A OHC representative will then meet you at the airport and transfer you to your pre-arranged accommodation.

### Cost of Living

Students relocating to Australia should keep in mind the following costs when they undertake studies. When calculating the cost of living in Australia, students must also budget for food, health care, transport, books, clothing and entertainment.

For detailed current information about the cost of living in Australia, refer to <https://www.studyinaustralia.gov.au/english/live-in-australia/living-costs>

It is recommended that students allow a minimum of A\$15,000 per year to cover their cost of living. Students are also advised to have access to A\$2,000 to cover settling in costs such as food, transport and personal items if not already prepaid on enrolment.

Students will be required to purchase books and equipment relevant to their course of study. These costs are not included in course fees.

## Health and Laws

### Overseas Student Health Cover - (OSHC)

The Australian Government requires all holders of a student visa to have approved health cover for the duration of their visa. Overseas Student Health Cover (OSHC) is invoiced to all students initially and when you commence studies, you will be issued with your Membership card. Exemptions to the OSHC requirement are Norwegian Students and Swedish students whose insurance is provided by CSN International

OHC chooses to use Allianz Global Assistance as its insurer. Allianz Global Overseas Student Health Cover is approved by the Australian Commonwealth Department of Health and Aged Care.

<https://www.oshcallianzassistance.com.au/default.aspx>

Overseas students who are not on a student visa are advised to arrange travel/medical insurance prior to departure for Australia.

### School-Aged Dependents

If you are an international student to be accompanied by school-aged dependants it is your responsibility to ensure that they are enrolled in a school. If they are enrolled in either a government or a non-government school, you will be required to pay full fees.

### Driving in Australia

If you have a driver's licence from another country, in English or with an official translation, you are allowed to drive for your first three months as a resident in Australia. After the three months, if you want to drive, you will need to have the appropriate driver's licence. To get one you will usually need to pass a knowledge test, a practical driving test, and an eyesight test. In Australia, drivers' licences are issued by state and territory governments.

Driving in Australia is on the left-hand side. All drivers in Australia are expected to obey traffic and drink driving laws.

The penalties for breaking traffic laws can be severe. These may include expensive fines, losing your driver's licence or imprisonment. The laws are very strict about driving over the speed limit (speeding) and driving after drinking alcohol (drink driving).

- ❖ NSW <http://www.rta.nsw.gov.au/licensing/index.html>
- ❖ VIC <http://www.vicroads.vic.gov.au>
- ❖ QLD <http://www.transport.qld.gov.au/driving>

### Policies and Procedures for International Students

International students are required to adhere to a number of policies and procedures determined by the Australian government. Providers of courses to international students and the international students studying those courses are bound by the Education Services to Overseas Students (ESOS) Act and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students. Please refer to [www.ohcenglish.com](http://www.ohcenglish.com) under 'student life' for the latest versions of these policies, including but not limited to Course Progress and Attendance Policies.

### Australian Laws

In Australia, there are many laws to help maintain order and a civil society. If you are unsure what the law is, it is best to ask someone. Knowing some common laws will help you to adapt to your new life in Australia. E.g visit - <http://www.immi.gov.au/settle/states/laws.htm>



## List of Helpful Websites

### Government Departments

Department of Home Affairs	<a href="https://www.homeaffairs.gov.au/">https://www.homeaffairs.gov.au/</a>
Study in Australia	<a href="http://www.studyinaustralia.gov.au">http://www.studyinaustralia.gov.au</a>
Australia and Overseas Embassies and Missions	<a href="http://www.immi.gov.au/contacts/overseas.htm">http://www.immi.gov.au/contacts/overseas.htm</a>
Department of Education and Training (DET))	<a href="https://www.education.gov.au/international-students">https://www.education.gov.au/international-students</a>
Department of Foreign Affairs and Trade	<a href="http://www.dfat.gov.au">http://www.dfat.gov.au</a>

### Tourist Information Services

Australian City Search	<a href="http://www.citysearch.com.au/">http://www.citysearch.com.au/</a>
Australian Street Maps	<a href="http://www.whereis.com.au/whereis/home.jsp">http://www.whereis.com.au/whereis/home.jsp</a>
Australian Tourist Commission	<a href="http://www.australia.com/">http://www.australia.com/</a>
Victoria	<a href="http://www.visitvictoria.com/">http://www.visitvictoria.com/</a>
New South Wales	<a href="http://www.visitnsw.com.au/">http://www.visitnsw.com.au/</a>
Brisbane	<a href="http://www.ourbrisbane.com/">http://www.ourbrisbane.com/</a>
Gold Coast	<a href="http://www.goldcoasttourism.com.au/">http://www.goldcoasttourism.com.au/</a>
Cairns	<a href="http://www.cairns.qld.gov.au/tourism/">http://www.cairns.qld.gov.au/tourism/</a>
Australian Weather	<a href="http://www.bom.gov.au">http://www.bom.gov.au</a>
World Times	<a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a>
Currency Conversions	<a href="http://www.xe.com/">http://www.xe.com/</a>

### Airport/Airlines Information

Melbourne	<a href="http://www.melbourneairport.com.au/">http://www.melbourneairport.com.au/</a>
Sydney	<a href="http://www.sydneyairport.com.au/">http://www.sydneyairport.com.au/</a>
Brisbane	<a href="http://www.bne.com.au/content/home.asp">http://www.bne.com.au/content/home.asp</a>
Gold Coast	<a href="http://www.goldcoastairport.com.au/">http://www.goldcoastairport.com.au/</a>
Cairns	<a href="http://www.cairnsport.com.au/airport/">http://www.cairnsport.com.au/airport/</a>
Qantas Airlines	<a href="http://www.qantas.com.au/">http://www.qantas.com.au/</a>
Virgin Blue	<a href="http://www.virginblue.com.au">http://www.virginblue.com.au</a>
Jetstar	<a href="http://www.jetstar.com/">http://www.jetstar.com/</a>
Australian Airlines	<a href="http://www.australianairlines.com.au/">http://www.australianairlines.com.au/</a>

### General Services

Allianz Global Overseas	
Student Health Cover	<a href="https://www.oshcallianzassistance.com.au/default.aspx">https://www.oshcallianzassistance.com.au/default.aspx</a>
Sensis (White and Yellow Pages)	<a href="http://www.whitepages.com.au">http://www.whitepages.com.au</a>
Public Holidays	<a href="http://www.australiatravelsearch.com.au/trc/hols.html">http://www.australiatravelsearch.com.au/trc/hols.html</a>

### Driving in Australia

NSW	<a href="http://www.rta.nsw.gov.au/licensing/index.html">http://www.rta.nsw.gov.au/licensing/index.html</a>
VIC	<a href="http://www.vicroads.vic.gov.au">http://www.vicroads.vic.gov.au</a>
QLD	<a href="http://www.transport.qld.gov.au/driving">http://www.transport.qld.gov.au/driving</a>

Drinking Laws in Australia	<a href="http://www.alcoholguidelines.gov.au/">http://www.alcoholguidelines.gov.au/</a>
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## Contact Details

### International Office

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24-Hour Contact: 0413 758 864  
E-mail: [internationaloffice@holmes.edu.au](mailto:internationaloffice@holmes.edu.au)  
Website: [www.OHC.edu.au](http://www.OHC.edu.au)

### Sydney Campus

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Facsimile: 07 4041 2866  
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24 Hour Contact: 0413 758 863